

BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education
Meeting – Wednesday, August 13, 2008

Call To Order	10063. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Chuck Coyne at the Education Center 115 West Allen Avenue, San Dimas, California.
Members Present	Chuck Coyne, President Patti Latourelle, Vice President Jim Elliot, Member
Members Absent	Glenn Creiman, Member Diane Koach, Member
Staff Members Present	Gary Rapkin, Superintendent Curtis Frick, Assistant Superintendent – HRD Lois Klein, Assistant Superintendent – Ed Services Ann Sparks, Assistant Superintendent - Business Services

REQUESTS TO SPEAK ON AGENDA ITEMS

No requests.

CLOSED SESSION

The meeting convened in Closed Session at 6:01p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.

OPEN SESSION

10064. The meeting reconvened in Open Session at 7:07 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

10065. No action was taken in Closed Session.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Melissa Smith.

APPROVAL OF AGENDA ORDER AND CONTENT

10066. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 3 Ayes, 0 Noes approving agenda order and content.

FEATURED PRESENTATION

School Safety

Lois Klein introduced Melissa Smith, Director of Student Support Services. Dr. Smith provided a report to the Board on the School Safety Program for Bonita Unified School District. Included in the report were Safety Standard; Safety Components, which are School Safety Committees, Comprehensive Safety Plans, Disaster Plans, Supplemental Program, Community Programs & Partnerships. Dr. Smith reported on the community programs that partner with the District such as School Resource Officers, City Ad Hoc Committees, Crossing Guards Program, Every 15 Minutes, BUSD Administration meetings with La Verne Police Department and San Dimas Sheriff's Department, Youth and Family Committees, High School Mentor work with elementary students, and College Mentor programs with middle schools. Dr. Smith reviewed the Goals for 2008-2009, which are continue ongoing partnership work, further develop Safety Committee work in schools, follow up with annual update to Disaster Plan and Comprehensive Safety Plan, monitor regular drills at schools, conduct regular emergency drills, and continue training with students and staff.

APPROVAL OF MINUTES

10067. Motion by Mr. Elliot seconded by Ms. Latourelle and carried by 3 Ayes, 0 Noes, approving the Minutes of the July 9, 2008 Regular Meeting of the Board of Education.

CONSENT AGENDA

10068. Motion by Ms. Latourelle seconded by Mr. Elliot and carried by 3 Ayes and 0 Noes, approving all items on the Consent Agenda, with the exception of Educational Services-8 that was pulled for clarification.

Ms. Latourelle expressed appreciation to Bonita High School staff, during these difficult economic times, for entering into an agreement that will provide the school's stadium with a new digital scoreboard.

Extended & Overnight
Educational Field Trips

10069. Approved/ratified extended and overnight educational field trip as listed. Itinerary is on file in the Educational Services Department.
- a. Lone Hill Middle School Choralairs to compete in the Heritage Festival Choral Competition, San Francisco, CA, April 30-May 3, 2009.

ROP Course Offerings for
2008-2009

10070. Approved the Bonita Unified School District Regional Occupational Program (ROP) Course Offerings for 2008-2009.

CONSENT – Cont.

Adult Education Course Offerings
For 2008-2009

10071. Approved the Bonita Unified School District Adult Education Course Offerings for 2008-2009.

Regular Education Expenditures
For 2007-2008

10072. Approved Regular education expenditures for the 2007-2008 school year.

Expenditure to Joan Macy
School for 2007-2008

10073. Approved expenditure to Joan Macy School for the 2007-2008 school year.

Revision and submittal of
2008-2009 Consolidated
Application, Part 1

10074. Approved revision to and submittal of the 2008-2009 Consolidated Application, Part 1.

Agreement between BUSD &
NCADD

10075. Approved Agreement between Bonita Unified School District and National Council on Alcoholism and Drug Dependence (NCADD) for the 2008-2009 school year.

Contract between BUSD &
Tri-City Mental Health Center

10076. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 3 Ayes, 0 Noes, approved Contract between Bonita Unified School District and Tri-City Mental Health Center for the 2008-2009 school year.

Ms. Latourelle requested a correction to the reference in the item to the Youth and Family Action Coalition, which should be the Youth and Family Action Committee. The correction was noted.

“A” and “B” Warrants

10077. Approved and/or ratified “A” (payments for school employees) and “B” warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

Purchase Orders

10078. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

10079. Approved budget transfers between major object codes, as presented.

CONSENT – Cont.

Independent Contractors

10080. Approved Independent Contractor Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contractor Agreement are kept on file in the Business Office.
- a. Max Carrigan
 - b. Carousel Speech and Language Therapy
 - c. Kathleen Dalton
 - d. Donna McEntire
 - e. San Dimas Swim & Racquet Club
 - f. JM Educational Consulting Corporation
 - g. VMA Communications

Surplus Property

10081. Declared items as listed as surplus in accordance with Education Code 39521 and authorized disposal.

**Facility Use Request by La Verne
Lazers Soccer Club**

10082. Approved facility use request by La Verne Lazers Soccer Club for Sunday use of soccer fields at Bonita High School.

**Agreement between BUSD &
Alliance Bus Lines, Inc.**

10083. Approved Agreement between Bonita Unified School District and Alliance Bus Lines, Inc. for transportation support services for the period of July 1, 2008 through June 30, 2009.

**Agreement between BUSD &
Certified Transportation**

10084. Approved Agreement between Bonita Unified School District and Certified Transportation for transportation support services for the period of July 1, 2008 through June 30, 2009.

**Agreement between BUSD &
H & L Charter Company, Inc.**

10085. Approved Agreement between Bonita Unified School District and H & L Charter Company, Inc. for transportation support services for the period of July 1, 2008 through June 30, 2009.

**Agreement between BUSD &
Inland Empire Tours and
Transportation**

10086. Approved Agreement between Bonita Unified School District and Inland Empire Tours and Transportation for transportation support services for the period of July 1, 2008 through June 30, 2009.

CONSENT-cont.

Agreement between BUSD &
Shalimar Tours and Charter

10087. Approved Agreement between Bonita Unified School District and Shalimar Tours and Charter for transportation support services for the period of July 1, 2008 through June 30, 2009.

Agreement between BUSD &
Sports Image, Inc.

10088. Approved Agreement between Bonita Unified School District and Sports Image, Inc.

Amended Agreement between
BUSD & Dougherty &
Dougherty Architects-
La Verne Heights

10089. Approved Amended Agreement between Bonita Unified School District and Dougherty & Dougherty Architects to provide architectural and engineering services related to the modernization project at La Verne Heights Elementary School.

Mileage Reimbursement
Rate

10090. Approved mileage reimbursement rate effective July 1, 2008.

Change Order # 1 Bid 07-08:15
For La Verne Heights –
Harik Construction

10091. Approved Change Order # 1 Bid 07-08:15 for construction of modernization projects at La Verne Heights Elementary School – Harik Construction.

Change Order # 2 Bid 06-07:15
For Ekstrand – Alquest
Technologies, Inc.

10092. Approved Change Order # 2 Bid 06-07:15 for construction of modernization projects at Ekstrand Elementary School – Alquest Technologies, Inc.

Change Order # 8 Bid 06-07:14
For Ekstrand – Angeles Contractor

10093. Approved Change Order # 8 Bid 06-07:14 for construction of modernization projects at Ekstrand Elementary School – Angeles Contractor, Inc.

Certificated Personnel Report

10094. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

CONSENT-cont.

Classified Personnel Report

10095. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

10096. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

DISCUSSION/ACTION AGENDA

BUSINESS SERVICES

Appointment of Members to
Citizens' Bond Oversight
Committee

10097. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 3 Ayes, 0 Noes, approved appointment of Members to Citizens' Bond Oversight Committee.

Ms. Sparks reported on May 12, 2004 the Board approved Resolution 2004-33 establishing a Citizens' Bond Oversight Committee. The Committee will oversee the use of the general obligation bonds approved by the voters as Measure C on March 2, 2004. Members continuing on the Committee are:

Guy Cloutman - Community-At-Large

Don Green - Community-At-Large

Steve Johnson - Parent of District Student

Members appointed to the Committee will serve an initial term of two years.

Robin Carder - Bona-fide Taxpayer's Organization

Brian McNerney - Business Organization Rep

Abbi Palsma - Parent Active in PTA

Alta Skinner - Senior Citizen's Organization

Emmett Badar - Alternative

Tim Hepburn - Alternative

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES-Cont.

Report on Developer Fees

10098. Ms. Sparks reported that at the March 7, 2008 meeting with representatives from the City of San Dimas, the representatives expressed an interest in using developer fees collected on property located in San Dimas only for projects at San Dimas schools. Developer fees have been used to purchase and install relocatable classroom buildings in both San Dimas and La Verne and to pay a portion of the annual debt service on the Certificates of Participation. Historically, there has not been an attempt to align the fees collected with the projects for a school in a specific city. Ms. Sparks reviewed the guidelines and District philosophy for developer fees and noted that there are restrictions on the use of developer fees per Government Code 65995 (6) and Education Code 17620 (D) (3).

Mr. Elliot stated that Developer Fees collected should be spent for the benefit of the entire District and not earmarked with fees from one city used only for projects located within that particular city.

Ms. Latourelle stated that the two cities within the District should not be separated, as we are a unified school district, serving both communities. Therefore, funds received by the District should be used for the benefit of all Bonita Unified School District students.

Mr. Coyne complimented Ann Sparks for her extensive work on providing a valuable report including how historically developer fees have been used.

Report on Modernization Projects

10099. Representatives from Bernards presented a report on the modernization projects at Allen Avenue, Ekstrand, Gladstone, La Verne Heights and Roynon Elementary Schools and Ramona Middle School.

Report on Funding for
Modernization Projects

10100. Representatives from Capital Programs Management presented an update on funding for the District's modernization projects including a review of increases in state funding. The update provided an overview of the project budgets.

HUMAN RESOURCES DEVELOPMENT

Resolution 2009-02 – Eliminate
Or Reduce Classified Services

10101. Motion by Mr. Elliot, seconded by Ms. Latourelle
and carried by 3 Ayes, 0 Noes adopted Resolution
2009-02-Eliminate or Reduce Classified Services.

Mr. Frick indicated that annually staff makes
recommendations regarding the elimination or
reduction of classified positions and/or services. A
review of exiting positions was conducted and as a
result, it is recommended that some positions be
eliminated or reduced in the Bus Driver I and Bus
Driver II positions.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

Community

No comment

PTA

Mr. Doug Tubbs, PTA Council President, addressed the Board
to update them on the Hands-On History Program. He
reported that on August 11, 2008, a mailer was sent out to
District families and community organizations in both cities
seeking donations for the Hands-On History Program. He
indicated that donations have already been received. He also
reported that a Meet-and-Greet Meeting for all PTA Presidents
will take place on August 21 at 5:00 p.m. Posters will be given
to each unit president to place at their school sites in order to
seek donations for the Hands-On History Program. He
expressed hope that by October 26, 2008, the target goal of
\$45,000 will be achieved. Mr. Tubbs welcomed Curtis Frick to
the District.

BUTA

No comment

CSEA

No comment

BUMT

No comment

COMMUNICATIONS-BOARD/SUPERINTENDENT

Mr. Elliot reported attending the new Bond Committee Campaign meeting. He noted the Bond Campaign is underway and moving forward. He commended the San Dimas High School art students and their teacher, Dominic Black for partnering with the San Dimas Historical Society and San Dimas Festival of Arts to join in a mural art project at the city yard facility. Mr. Elliot thanked Lois Klein for her work with the L.A. County Fair on behalf of the District. At the request of Mr. Elliot, Ms. Sparks gave an update on the Gladstone Parking Lot project, which will include 23 new parking spaces. Mr. Elliot noted that San Dimas Western Days will take place the first week in October.

Ms. Latourelle noted that it is an exciting time of the year, gearing up for the new school year. She stated that she is confident that the community will fund the Hands-On History Program. She wished everyone a happy rest of the summer.

Mr. Coyne reminded everyone that school starts early this year, August 26. He commended Krishna Patel on his work with the Gladstone parking lot project. Mr. Coyne reported attending the Management Team Retreat and was very impressed with the presentation given by Judy Smith, who will work with principals as a staff development consultant.

Dr. Rapkin noted that Judy Smith is starting her second year of work with the District and reinforced how valuable she is to the District's staff development. Dr. Rapkin noted that the Hands-On History campaign has brought together many groups from the community and District working toward a common goal in a positive manner for the benefits of the students. He noted that the Gladstone parking lot project has turned into a winning situation for the City of San Dimas and Bonita Unified School District. Dr. Rapkin commended the District staff for their work throughout the summer and noted that school site staff would be returning soon.

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MEETING DATES

The next Regular Meeting of the Board of Education will be held on Wednesday, September 10, 2008, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The Board adjourned at 10:00 p.m.

Gary Rapkin, Ph.D, Superintendent
Secretary to the Board of Education